

*"You, Lord, keep my lamp burning;  
my God turns my darkness into light.  
With your help I can advance against a troop;  
with my God I can scale a wall."*

—Psalm 18:28–29 (NIV)

Have More Questions? We've got you covered!  
Visit [rhema.org/ktf](https://rhema.org/ktf) and go to Frequently Asked Questions.

Connect and share on social media!

**#RhemaKTF**

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KINDLE THE  
FLAME<sup>®</sup>  
Lynette Hagin's  Women's Conference

Lynette Hagin's Women's Conference

# KINDLE THE FLAME

**SEPTEMBER 28–30**

On the Rhema USA Campus in  
Broken Arrow, Oklahoma

## PLANNING GUIDE



# TO THE GROUP COORDINATOR . . .

I want to thank you for helping the ladies of your church attend *Kindle the Flame 2023*! Your role is vital. You're getting the word out, planning the details, and keeping the group unified and organized.



To help make your job easier, we've created this planning guide to lead you through the next several months. As you start making preparations, don't forget to also start expecting. You and your church ladies won't leave *Kindle the Flame* the same way you arrive!

In His Love,  
Lynette Hagin

PS. As you plan, remember what a blessing this is to your pastor or your pastor's wife. She also needs times of ministry and refreshing. By taking on this responsibility, you are freeing her up to hear from God clearly—to receive all that He has for her individually and for the church. Thank you!

# KINDLE THE FLAME 2023 BUDGETING WORKSHEET FOR INDIVIDUALS

## ESTIMATED TRAVEL EXPENSES

Airfare \_\_\_\_\_

Car rental \_\_\_\_\_

Gas \_\_\_\_\_

Food \_\_\_\_\_

(Estimate the number of meals you will purchase while traveling.)

At-Home Child Care Expenses  
(if applicable) \_\_\_\_\_

Conference Fee  
Early Bird—\$50  
Regular—\$55

Hotel \_\_\_\_\_

Note: Call ahead to get rates and then break down the cost for two per room, four per room, and so forth. Visit [rhema.org/ktf](http://rhema.org/ktf) for a list of hotels in our area.

Spending Money \_\_\_\_\_

Other \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Divide the total by the number of months you have to save. For example, if your total expenses are \$400 and you have four months to save, you will need to save \$100 per month.

## THINGS TO DO IN AUGUST

- ☐ Remind the ladies with children to finalize their child-care plans for the conference.
- ☐ Hold a second fundraiser, if needed.
- ☐ Finalize flights, if needed.
- ☐ Meet as a group and pray for *Kindle the Flame 2023*.
- ☐ Encourage ladies to begin taking care of personal details related to being gone. (Secure days off from work, change dentist/doctor appointments, find someone to pick the kids up after school, and so forth.)

## THINGS TO DO IN SEPTEMBER

Remind your ladies to:

- ☐ Begin selecting items to pack for the trip (clothing, toiletries, bling, and so forth).
- ☐ Finalize any child care needs.
- ☐ Plan meals for the family during the time you will be gone.
- ☐ Pack for the trip.

**SEPTEMBER 28–30—ATTEND KTF!  
WE CAN'T WAIT TO SEE YOU HERE!**

**EARLY BIRD  
REGISTRATION  
BEGINS MAY 1  
ENDS SEPTEMBER 20  
\$50**

**REGULAR  
REGISTRATION  
BEGINS SEPTEMBER 21  
\$55**

## THE BENEFITS

### FOR YOU . . .

› **TIME AWAY.** Step back from the hustle and bustle of life. Return energized and rejuvenated!

› **TIME TO HEAR.** God has something for everyone. Hear what His Spirit wants to say to you.

› **TIME FOR FUN.** You'll laugh and you just might cry. One thing is certain: you'll have a blast!

### FOR YOUR GROUP . . .

› **CREATE UNITY.** It's no secret . . . when we work together, we're able to accomplish so much more, not only in our families but in our churches.

› **ENJOY LATE-NIGHT HOTEL TALKS AND FUN.** Isn't that what we girls do best!?!

› **SHARE MINISTRY TIME WITH YOUR GROUP.** You'll have the opportunity to get together after services and share how God has ministered to each one of you.

› **BUILD A SUPPORT GROUP.** We all need help at times. The relationships your group develops at KTF will see them through difficulties for years to come.

# LET'S PLAN!

*"Write the vision, and make it plain."*

—Habakkuk 2:2 (ASV)

## THINGS TO DO IN JUNE

- ☐ Mark your calendar for *Kindle the Flame 2023*—September 28–30.
- ☐ Begin announcing the conference to the women in your church.
- ☐ Visit [rhema.org/ktf](http://rhema.org/ktf) where you will find a KTF promotional video to show to your church. Click on **Church Resources** and download flyers, bulletin announcements, a church service slide, and social media graphics as they become available.
- ☐ Meet with your pastor or pastor's wife and set dates to meet with the ladies in the church.
- ☐ Hold a meeting for ladies interested in attending *Kindle the Flame*.

### At the meeting:

- ☐ 1. Talk about the benefits for the women individually and the group as a whole. (See page 3.)
- ☐ 2. Reproduce and distribute the Budgeting Worksheet for Individuals. (See page 7.) Help each person estimate her total *Kindle the Flame* trip cost. Encourage everyone to start saving toward their goal.
- ☐ 3. Brainstorm ways each of the following issues can be resolved.
  - “I don't have child care.”\*
  - “I don't know what I will be doing at that time.”
  - “I don't have the finances.”

\*NOTE: Childcare is not provided. We are asking mothers not to bring their children (including nursing infants). However, your daughters and girls age 16 and above are welcome to attend.

- ☐ 4. Begin praying for *Kindle the Flame 2023*. Pray for all of your ladies and those who will attend. Be led by the Holy Spirit!
- ☐ 5. Start a sign-up sheet for the women who plan to attend.
- ☐ 6. If applicable, plan and set a date for the first fundraiser.

## THINGS TO DO IN JULY

- ☐ Set a date this month for your ladies to meet and continue praying for *Kindle the Flame*.
  - ☐ Continue to encourage everyone to save toward their goal.
  - ☐ Hold a KTF fundraiser.
  - ☐ Register for *Kindle the Flame*.<sup>\*</sup> Encourage the ladies in your group to register themselves for *Kindle the Flame* as soon as possible to receive the early bird price.
    - Online: [rhema.org/ktf](http://rhema.org/ktf)
    - By phone: 1-866-312-0972
    - By mail: Send your name, address, phone number, and email address to KTF 2023 Women's Conference, Kenneth Hagin Ministries, P.O. Box 50126, Tulsa, OK 74150-0126
- <sup>\*</sup>Please make your check or money order payable to Kenneth Hagin Ministries. (Cost is \$50 per person. Remember, this **early bird price** ends September 20.) Mailed registrations **must** be received by this date to receive the early bird discount.
- ☐ Continue with the savings plan.
  - ☐ Make hotel reservations. Check out hotel discount information on our web page.