



Rhema Bible Church 
Living Life | Unlimited



Rhema Bible Church
aka Kenneth Hagin Ministries
Application for Employment

Please print clearly and complete this application in full

This Church does not discriminate in hiring or employment on the basis of race, color, national origin, sex, age, disability, or pregnancy. No question on this application is intended to secure information to be used for such discrimination. The application will be given every consideration, but its receipt does not imply that the applicant will be employed.

In processing this employment application, the Church may request that an investigative consumer report be prepared, which may include information as to your character, general reputation, criminal convictions, personal characteristics, and mode of living. You have the right to request that the Church completely and accurately disclose to you the nature and scope of the investigation requested. Such a request must be made in writing to the Human Resources Department of this Church within a reasonable time after you complete this application.

I hereby acknowledge that I have read the foregoing disclosure and understand the same.

Signature _____ Date _____

UNEMPLOYMENT COMPENSATION STATEMENT

Rhema Bible Church, also known as Kenneth Hagin Ministries Inc., and formerly known as Kenneth E. Hagin Evangelistic Association, is exempt under the provisions of federal and state law from coverage under the Federal Unemployment Tax Act (FUTA) and the Oklahoma Employment Security Act. Accordingly, employees of Rhema Bible Church are not entitled under present law to unemployment benefits by reason of their employment with Rhema Bible Church except in the event of special legislation by the state Legislature or the Congress of the United States.

I hereby acknowledge that I have read the foregoing disclosure and understand the same.

Signature _____ Date _____

Name _____

List other former names used _____

Address _____ Phone number () _____

City _____ State _____ ZIP _____

How long have you lived at this address? _____ Email _____

Previous address _____ How long did you live there? _____

Do you have a driver's license? Yes No Type _____ State _____ Expiration date _____

Are you 18 years of age or older? Yes No

If hired, can you furnish proof that you are eligible to work in the United States? Yes No

GENERAL INFORMATION

Use this space to describe interests, skills, foreign languages, and aptitudes that you feel qualify you for a position at the Church. You may wish to include civic and community activities, professional societies, hobbies, sports, and special skills or training.

Are you a Christian? Yes No What church do you attend? _____

Are you a regular attendee? Yes No Pastor's name _____

Have you received the infilling of the Holy Spirit with the evidence of speaking in other tongues? Yes No

Are you acquainted with this ministry? Yes No How? _____ Do you smoke? Yes No

Have you ever been convicted of a felony or incarcerated? Yes No If yes, attach a letter of explanation.

Have you ever practiced or are you currently practicing homosexuality or lesbianism? Yes No If yes, attach a letter of explanation.

PER 4.12-04/19

Position(s) desired _____

Salary desired _____ Do you want to work Full time Part time Intern

Date available for work _____

Have you been employed here previously? Yes No Have you applied here before? Yes No

Days and hours available to work: Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____

Are you available to work weekends? Yes Sometimes No If available, what hours? Sat _____ Sun _____

EDUCATION

NAME	CITY AND STATE	MAJOR SUBJECTS	NUMBER OF YEARS COMPLETED	DEGREE, DIPLOMA, OR CERTIFICATE
HIGH SCHOOL				
COLLEGE				
BUSINESS SCHOOL				
GRADUATE SCHOOL				
OTHER				

Have you received your high school diploma or GED? Yes No

Are you currently a Rhema Bible Training College student? Yes No Circle year: 1 2 3 4

Are you a graduate of Rhema Bible Training College? Yes No If yes, what year(s)? _____

OFFICE SKILLS

Typing: Speed _____ 10-Key Computer: Type: _____

Software _____ Others _____

REFERENCES:

NAME	ADDRESS	PHONE NUMBER

May we contact your employers for a reference?

Present Yes No

Previous Yes No

If no, please explain:

Why do you desire employment with this Church? _____

EMPLOYMENT RECORD

Starting with PRESENT or MOST RECENT, list all previous employers, including self-employment, summer, and part-time employment. A résumé may be attached; however, the employment history **MUST** be detailed on this application. List only those employers located within the United States.

Employer's name	Type of business	Employed from (mo./yr.)		to (mo./yr.)
Employer's street address	City	State	ZIP	Phone number ()

Starting position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Final position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Main duties performed _____

Reason(s) for leaving _____

Employer's name	Type of business	Employed from (mo./yr.)		to (mo./yr.)
Employer's street address	City	State	ZIP	Phone number ()

Starting position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Final position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Main duties performed _____

Reason(s) for leaving _____

Employer's name	Type of business	Employed from (mo./yr.)		to (mo./yr.)
Employer's street address	City	State	ZIP	Phone number ()

Starting position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Final position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Main duties performed _____

Reason(s) for leaving _____

Employer's name	Type of business	Employed from (mo./yr.)		to (mo./yr.)
Employer's street address	City	State	ZIP	Phone number ()

Starting position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Final position _____ Supervisor _____ Base pay rate \$ _____ Annual Hourly

Main duties performed _____

Reason(s) for leaving _____

PLEASE READ BEFORE SIGNING:

In the event of my employment with the Church, I will comply with all rules and regulations as set forth in the policy manual or other communications distributed to all employees. I authorize the Church to supply my employment record, in whole or in part, and in confidence to any prospective employer, government agency, or other party with a legal and proper interest.

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably.

I understand that any material omission or misrepresentation of any facts called for is cause for immediate dismissal. I understand and agree that if I am hired, my employment is for no definite period and may be terminated at any time without previous notice.

I hereby acknowledge that I have read the above statement and understand the same.

Signature of Applicant

Date



FOR CHURCH USE ONLY

(To be completed and sent with application to executive office for approval.)

Job Title _____ Department _____ Dept # _____

Salaried Hourly Other _____ Full time Part time Employee # _____

Social Security Number _____ - _____ - _____ Sex: Male Female Month/Date of Birth _____

Single Married Home Phone: _____ - _____ - _____ Cell Phone: _____ - _____ - _____

Name _____ Ethnicity _____

Address (City, State, ZIP) _____ Email _____

Application Review: Exec — Interviewed by HR DH

Final Interview: DHB Approved Denied (see notes attached if applicable) Sent to Exec _____

Beginning Salary _____ Start Date _____ Executive Approval _____